**Getting to know Pirate Port**

This tutorial will show you how to Login into your East Carolina University Pirate Port account and review some of the features available to you.

You can access Pirate Port through the homepage of ECU's website at www.ecu.edu.

In the top, right-hand corner, click the magnifying glass.

This opens the Resources Menu. Click “Pirate Port” to be taken to the Login screen.

You may also type in the URL or web address, pirateport.ecu.edu.

On the main Pirate Port screen, enter the Pirate ID, which is your username and passphrase.

Your Pirate ID is provided in your admissions portal, and your passphrase must be set up before you are able to log in to the system.

Once you have logged in you will arrive at your personal page. This page has default "cards" that are typically used by students.

You can click the star on a card to make it a favorite option and have a shortcut appear on the top of your screen.

If it is not already there, you may wish to favorite Banner Self Service as you will use it regularly for registration activities.

Clicking the buttons on the side opens other menus.

The applications menu has the full list of available links if you are unable to find the card.

Under applications, there is a link for Banner Self Service.

There is also a link to Pirate Drive, where you can save files for access on or off-campus.

You can also use the search box at the top.

For example, typing "Tuition" brings up the Tuition Statements and Payment card.

Click the card and it opens the billing screen in a new window.

Be sure to close that window when you are finished.

To sign out of Pirate Port click on your name at the top-right of the screen and then click "Sign Out."

Always remember to log out and close the browser to maintain security.